

EIRCLEAR CUSTOMS CHECKLIST

PERSONAL DETAILS

FULL NAME

ADDRESS

POSTCODE

EORI NUMBER REQUIRED FOR BOTH

BUYER AND SUPPLIER

CONSIGNMENT DESCRIPTION

REASON FOR EXPORT/IMPORT, WHAT IS

THE PURPOSE OF THIS CONSIGNMENT.

E.G ARE THE GOODS ENTERING FREE

CIRCULATION.

DESCRIPTIONS OF THE GOODS BEING

TRANSPORTED

PRODUCT DETAILS

COUNTRY OF ORIGIN FOR EACH GOOD

COMMODITY CODE/HS CODE FOR

EACH ITEM

ITEM VALUE FOR EACH GOOD & ANY

FREIGHT CHARGES APPLIED, IN LOCAL

CURRENCY.

INCOTERMS FOR THE TRANSACTION

THE INCOTERMS OUTLINE THE KEY

RESPONSIBILITIES FOR BUYER AND

SELLER

E.G. OUTLINING WHEN RISK PASSES

FROM SELLER TO BUYER

PACKAGING DETAILS

GROSS AND NET WEIGHT TOTALS FOR

EACH PRODUCT

PACKING CONTAINER TYPE, IE

CASES/PALLETS

QUANTITY OF EACH ITEM